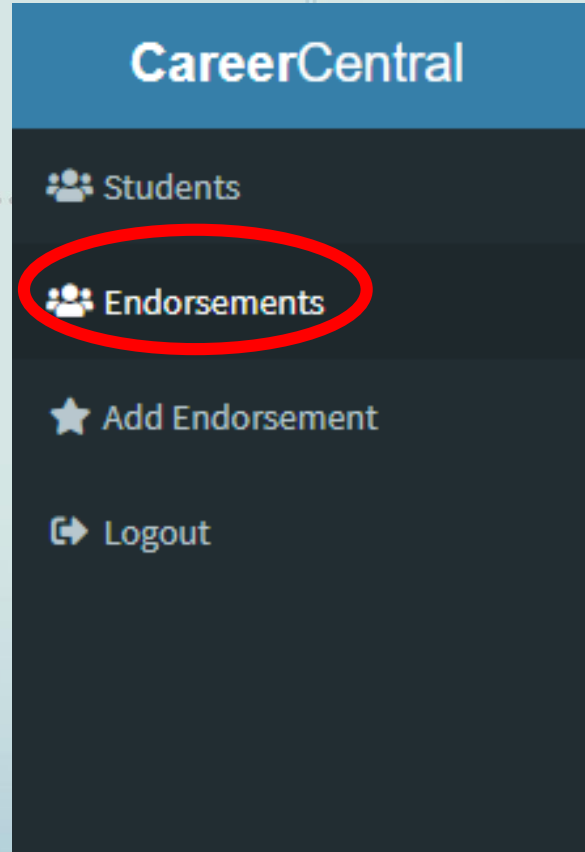


endorseMe[®]
Online Slide Tutorial
4 slides

“How to View Student
Endorsements” (external
endorser)





Click “Endorsements” on sidebar. This will open a list of all endorsements you have made

SLIDE 1/4



CareerCentral

View endorseMe

Home > endorseMe

Search:

ID	Student Name	Endorsement Name	Endorsement Category	Status	Comment	View
216858	Daisy Student	Speaks, listens and shares ideas appropriately.	COMMUNICATION	Awarded		View
216858	Daisy Student	Contributes to developing new ideas or approaches.	TEAM WORK	Awarded		View
216858	Daisy Student	Is responsible for their own health and wellbeing, and follows health and safety guidelines in the workplace.	SELF MANAGEMENT	Awarded		View
216858	Daisy Student	Is optimistic, honest and shows respect.	POSITIVE ATTITUDE	Awarded		View

You can now see a list of all the endorsements you have made. Click on any of the column headings to sort your list eg endorsement category to see all endorsements you have made in this category to a range of students

SLIDE 2/4



Search:

ID	Student Name	Endorsement Name	Endorsement Category	Status	Comment
193152	Levinia Paku	Is optimistic, honest and shows respect.	POSITIVE ATTITUDE	Awarded	
193152	Levinia Paku	Is positive and has a "can do" attitude.	POSITIVE ATTITUDE	Awarded	
193155	Student Allison	Is optimistic, honest and shows respect.	POSITIVE ATTITUDE	Awarded	
193155	Student Allison	Is positive and has a "can do" attitude.	POSITIVE ATTITUDE	Awarded	
194123	Student Boss	Is positive and has a "can do" attitude.	POSITIVE ATTITUDE	Awarded	
216858	Daisy Student	Is optimistic, honest and shows respect.	POSITIVE ATTITUDE	Awarded	
217163	Maddie Walker	Is optimistic, honest and shows respect.	POSITIVE ATTITUDE	Awarded	

Enter information into the SEARCH box to make a particular search e.g. an endorsement category. This will bring up all endorsements made in this category.

SLIDE 3/4



Search:

ID	Student Name	Endorsement Name	Endorsement Category	Status	Comment
217163	Maddie Walker	Is optimistic, honest and shows respect.	POSITIVE ATTITUDE	Awarded	
217163	Maddie Walker	Is positive and has a "can do" attitude.	POSITIVE ATTITUDE	Awarded	
217163	Maddie Walker	Understands how employees, employers and customers communicate.	COMMUNICATION	Awarded	
217163	Maddie Walker	Asks questions when unsure or unclear.	COMMUNICATION	Awarded	
217163	Maddie Walker	Speaks, listens and shares ideas appropriately.	COMMUNICATION	Awarded	
217163	Maddie Walker	Accepts advice and learns from feedback.	WILLINGNESS TO LEARN	Awarded	
217163	Maddie Walker	Curious and enthusiastic about the job, organisation and industry.	WILLINGNESS TO LEARN	Awarded	

Enter information into the SEARCH box to make a particular search e.g. student name. This will bring up all endorsements made by you for this student.

SLIDE 4/4

