

Good Safe Child Practices

The Safe Child Practices outlined below are to ensure the safety and well-being of young people and the volunteers interacting with them. All business representatives engaging with young people are to be made aware of, and expected to abide by the following safe child practices:

Avoid being alone with young people

- To avoid being alone with young people, possible situations where you may be alone with young people should be identified.
- Wherever possible an open-door policy for all spaces should be used (with the exception of toilets).
- Be aware of where young people are and request the presence of a second person if necessary.

Avoid physical contact with young people

- Physical contact with young people should be generally avoided.
- If a young person requires physical assistance, unless an emergency, the young person's primary carer (school or caregiver) must be sought to help.

Transporting young people in cars

- Avoid being alone when transporting a young person unless an emergency requires it.
- Except in emergency you should not transport young people in your car without written parental consent.
- If alone when transporting a young person, even with parental consent, it is recommended a third party be on speaker phone for the duration of the journey.

Communicating with young people including use of telecommunications technology:

- All communication with young people, including written communication, oral communication, electronic communication, texts and body language should be professional and appropriate at all times.
- If you receive inappropriate messages or contact from a young person your contact at the school and the local SSEP Facilitator must be notified, and communications documented.

Reporting suspected child abuse/neglect as a result of being involved in SSEP

- In the unlikely event that a young person discloses to you abuse or neglect, or you suspect a case of abuse or neglect, this **must** be reported immediately to your local SSEP Facilitator and carer in charge of the young person (e.g. teacher, school principal).

I have read and agree to comply with the Safe Child Practices outlined above:

Name and Signature

Date

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